

SECRET

M. S.

DATE:

DIRECTORATE:

GRADE:

OFFICE:

YRS. OF SERVICE:

Additional Background Info:

-
- I. Invite mgmt interviewee to comment on his job, his career, and the Agency generally. Record key points made in the spaces provided under II.
 - II. Secure a response to the following topical areas if they have not been adequately covered as a result of I above.
 1. PRESENT JOB
 - Interesting, Meaningful?
 - Recognition received
 2. AGENCY MISSION
 - Ability to identify with and be committed to Agency goals and objectives
 3. AGENCY IMAGE
 4. PROMOTION POLICY & PROSPECTS;
GRADE, SALARY, BENEFITS
 - 5.
 5. WORKING CONDITIONS
 6. SUPERVISION (IMMEDIATE)
 - Treatment by and Competence of Supervisor

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7. COMMUNICATIONS
- Up - Down - Lateral
- Substantive - Non-Substantive

8. CAREER DEVELOPMENT/Personnel Mgmt.
- Job Mobility
- Quality & Relevance of Trng.
- Performance Evaluation

9. WAY AGENCY IS RUN - BE SPECIFIC

10. MISCELLANEOUS

II. Concluding Question:

- What do you see as the major concerns, problems, and issues being articulated by Young Officers in the Agency today. (It would be most helpful to obtain some sort of listing and evaluative commentary from the manager in response to this broad question).

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INTERVIEW GUIDE

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Y. S.

DATE:

DIRECTORATE:

GRADE:

OFFICE:

YRS. OF SERVICE:

CT: Yes No

SEX: M F

Additional Background Info:

-
- I. Invite Young Officer interviewee to comment on his job, his career, and the Agency generally. Record key points made in spaces provided under II.
 - II. Secure a response to the following topical areas if they have not been adequately covered as a result of I above.
 1. PRESENT JOB
 - Interesting, Meaningful?
 - Recognition received
 2. AGENCY MISSION
 - Ability to identify with and be committed to Agency goals and objectives
 3. AGENCY IMAGE
 4. PROMOTION POLICY & PROSPECTS;
GRADE, SALARY, BENEFITS
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7. COMMUNICATIONS

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- Substantive - Non-Substantive

8. CAREER DEVELOPMENT/Personnel Mgmt.

- Job Mobility
- Quality & Relevance of Trng.
- Performance Evaluation

9. WAY AGENCY IS RUN - BE SPECIFIC

10. MISCELLANEOUS

III. Concluding Question:

- What do you see as the major concerns, problems, and issues facing young officers in the Agency today. (It would be most helpful to obtain some sort of listing and evaluative commentary from the interviewee in response to this broad question).

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